

<p>Objective</p>	<p>Bring your enthusiasm and compassion to teaching a fellow New Yorker the reading skills necessary to live an empowered life.</p>
<p>Program Description</p>	<p>The Liz Smith Reading for Adults program helps beginning adult readers to dramatically improve their literacy skills, discover the joy of reading, and have a meaningful opportunity to tell their story.</p>
<p>Location</p>	<p>Zoom</p>
<p>Schedule</p>	<ul style="list-style-type: none"> ● Tuesday 7:30PM-9:00PM ● Wednesday 7:30 PM-9:00 PM ● 1:1 Tutoring as needed
<p>Training/ Onboarding</p>	<p>All new tutors will be expected to complete the following before working one-on-one with a student:</p> <ul style="list-style-type: none"> ● Meet 1:1 with Program Manager <ul style="list-style-type: none"> ○ After volunteer orientation meet 1:1 with program manager for short interview ● Attend Orientation for each semester: <ul style="list-style-type: none"> ○ First orientation will take place before the Fall semester (Sept) ○ Second orientation will take place before Spring Semester (Jan) ● Provide program manager with schedule <ul style="list-style-type: none"> ○ 1 class session is asked of all volunteers ○ Schedule can be flexible if communicated to program manager ● Attend any trainings or view recordings <ul style="list-style-type: none"> ○ Attend any tutor trainings conducted by RFA staff or view recordings of trainings
<p>Key Responsibilities</p>	<ul style="list-style-type: none"> ● Committed to providing an empowering educational experience to students ● Committed to educational equity and disrupting oppressive education systems ● Record own attendance by completing attendance form at the end of every class ● Check google classroom before every class for tutoring material for class ● Be patient, understanding, flexible and committed to student learning

Minimum Qualifications	<ul style="list-style-type: none">• Fluent in Spoken and Written English• Interest in working with adults• Ease with digital communication (email, text, zoom)• Consent to a basic background check• Be at least 18 years old
NEXT STEPS	<p>New Volunteers: Please sign up at https://literacypartners.org/get-involved/volunteer</p> <p>Returning volunteers: Please email volunteer@literacypartners.org with your availability</p>